



**CITY OF CHEYENNE**  
**COMMUNITY RECREATION AND EVENTS**  
**Recreation Division Athletic Bylaws**

Introduction

Games will be played under sport-specific governing body rules and amended by the Recreation Division – Athletic Bylaws. The Recreation Division is administered and supervised by the Cheyenne Community Recreation & Events. League Director will render any necessary decisions regarding situations that may develop which are either not addressed or only partially addressed in the Athletic Bylaws and Divisional Code of Conduct. Decisions made by the League Director are final and may not be disputed. Any questions about policies, rules, or regulations should be referred to the Recreation Division at **307-773-1039**. **It is up to the Team Representative to ensure that the Athletic Bylaws and Divisional Code of Conduct are shared with the full roster and signed by all team members.**

Registration Information

1. Teams must pay the team fee at registration. If a sponsor pays the team fee, a sponsorship form signed by the sponsor must be turned in at registration or email confirmation. Sponsorship payment is due ten days before the start of the season. Teams must have all player fees paid by the end of the second week of the season, or teams will forfeit games until all fees are paid. Team Representatives are ultimately responsible for all costs of playing in the league.
2. Checks should be made payable to City Treasurer.
3. No refunds will be allowed after the schedule has been created.
4. We do not guarantee any team's requests to play or not to play on certain nights or times. We will try to accommodate requests if the schedule allows.
5. League entry fees do not cover tournaments or team health or liability insurance.
6. In registering for this activity, the participant/parent grants permission for pictures to be used in publicity or brochures related to the City of Cheyenne Community Recreation and Events.

Eligibility

1. All participants must be at least 16 years of age before the start of the league. High School participants are responsible for ensuring that participation in a City League does not affect their WHSAA status.
2. A player may participate in one (1) division and on only one (1) team.

Team Representatives Responsibility

1. Once the season starts, new players may still be added to a team, but each additional player must pay the \$20 player add fee before participating in the league.
2. If Team Representatives choose not to add a player to their roster formally, Player Passes are available for instances when you do not have enough players to field a team. **There is a maximum of 5 player passes per season, per team.** If illegal players are discovered, the team will forfeit any games won with the illegal player.
3. **If your team is short players, you can use a player pass on a player that plays in the same league; if they play in a lower division, they cannot play in your division or a higher division. The lowest division in each league may play within their division. To use a player pass the individual must show a form of identification that matches the name on the player pass form.**
4. Players may not quit one team and join another after 5:00 pm on the day of their original team's first scheduled league game, regardless of whether the individual in question participated in the original team's game.
5. Due to weather postponement, games will be rescheduled and may be made up at any time designated by the League Director and Recreation Division staff. After the make-up schedule is started, no changes will be made.
6. The Recreation Division will not give out reschedules over the phone. Instead, schedules will be posted on [www.cheyennerec.org](http://www.cheyennerec.org) within 48 hours of the cancellation.
7. In disputes, team representatives are the only ones allowed to discuss the situation with the official. All others will return to their respective bench or position(s). Anyone violating this regulation will defer to the division Code of Conduct.
8. Team representatives are responsible for keeping the player's bench clear of all persons except players. Players from other teams may not sit on the bench. No team may have more than one attendant. Please be sure that the attendant is old enough to appreciate the danger and keeps out of the way of plays.

Protests

1. All protests will be handled by a Protest Committee made up of the League Director and Recreation Division staff.
  - a) Player eligibility must be protested before the game is complete for the game in question. Be sure the official notes the protest, including the protest player's name(s), number(s), and signature(s) in the scorebook.

- b) A \$50.00 cash bond is required to be deposited with the Recreation Division within two business days of the protested game.
- c) If the protests are denied, the cash bond will be forfeited, and no further action will be taken.
- d) If the protest is considered valid, the Protest Committee shall render its decision within two working days of the filing of the protest, and the \$50.00 bond will be returned.

#### Awards

1. In leagues with an end-of-season tournament, the tournament winner will be presented with awards.
2. Leagues without end-of-year tournament teams will be presented with awards based on final regular season standings.
  - a) In the event of a tie at the end of league play, standings for teams vying for awards will be decided in the following order:
    - End-of-Season Tiebreakers
    - 1<sup>st</sup> Tiebreaker (Head-to-Head)
    - 2<sup>nd</sup> Tiebreaker (Most Points/Runs/Sets Scored)
    - 3<sup>rd</sup> Tiebreaker (Least Points/Runs/Sets Against)
    - 4<sup>th</sup> Tiebreaker (Coin Flip)

#### Forfeits and Disqualifications

1. Game time is forfeit time; teams must be on time for their games as scheduled. Any team forfeiting an entire game will be fined \$50. This fee may be avoided by notifying the Recreation Division at 637-6425, by 1:00 pm, on the day of the game your team needs to forfeit. The fine must be paid, in cash, by the next scheduled game, or the offending team will not be allowed to play and will be given another forfeit.
2. Officials will not be required to work any forfeited game. Teams may agree to a scrimmage with the understanding that the game will be called 10 minutes prior to the next scheduled game time.
3. If a team forfeits two (2) games without good reason, that team may be dismissed from league play. Teams will always be allowed to add approved players to keep from forfeiting a game, even if it's the last game of the season.
4. One (1) ejection from a game, with no sub, will result in that game being forfeited by that team. Two (2) ejections from one game from one team, regardless of the number of substitute players, will result in that game being forfeited by that team. If the two (2) ejections rule is violated a second time, the entire team will be ejected from the league for a minimum of an additional three (3) games.
5. Additional penalties may be found in the Divisional Code of Conduct

#### General Information

1. Friends, spouses, and children are all encouraged to come to watch the game. If you do bring children to the facility, you must have another adult available to provide immediate supervision while the game is being played.
  - a. First offense: The non-offending team will be awarded one (1) additional point/run.
  - b. Second offense: A team offending this policy a second time in one (1) game will forfeit the game.
2. No smoking at the facility. Violation of this rule may result in player suspension from league play.
3. No alcoholic beverages will be allowed at games. Players, team representatives, and spectators are requested to refrain from drinking alcoholic beverages before or during the game. Anyone violating this rule may be suspended for at least the remainder of the season, and their team will immediately forfeit that day's game(s). They may, at the discretion of the League Director, be removed from the league.
4. No player shall be permitted to play in a game while wearing any clothing, jewelry, or other items of personal adornment that have been judged to be hazardous or potentially dangerous by the umpire. Each player shall assume all risks of property damage and bodily injury, including blindness, paralysis, and death, which may result from or in any way arise from the wearing of clothing, jewelry, or other items of personal adornment, regardless of whether any such item has been determined to be hazardous or potentially dangerous.
5. People take their families to watch these games. We have zero tolerance for swearing in the stands, on the player's bench, or on the field of play. Teams should control both their players and spectators.
6. Leave valuables at home. The Recreation Division will not be responsible for lost valuables.

#### Code of Conduct

1. All rules in this Code of Conduct are in effect for all sports administered by the City of Cheyenne Community and Recreation Department's Athletic Leagues. These rules have been developed for the protection and well-being of all participants/spectators. All rules remain in effect for all participants before, during, and after the play of any game.
2. The primary purpose of any league is fun and enjoyment. Good sportsmanship is required of all participants. There is no justification for unsportsmanlike conduct by players or spectators, regardless of the situation. Team representatives, players, and spectators may be fined, ejected, and/or suspended from further participation, including spectating, due to unsportsmanlike acts. Therefore, team representatives, players, and spectators who become upset before, during, or after a game should remove themselves from the situation.

3. Any player who disagrees with the decision of the League Director about Code of Conduct cases may appeal the decision in writing and turn it into the Kiwanis Community House, 4603 Lions Park Dr., Monday-Friday between the hours of 7:30 am-4:30 pm. The appeal will then be considered through the chain of command of the Recreation Staff as follows: (1) Recreation Specialist, (2) Recreation Manager. Any action not covered in the Code of Conduct or only partially covered will be handled at the discretion of the League Director.

#### Definitions

1. PARTICIPATION - Any involvement in the Cheyenne Community Recreation and Events activities such as spectating, officiating, playing, and coaching.
2. TEAM REPRESENTATIVE - A person designated as team leader. This person can be either a player or a non-player. This is the person with whom the Recreation Division staff communicates the league information. Team representatives are required to inform team members of the rules that govern the league.
3. PLAYER - A person who actively participates in the game (even if sitting on the bench) and who is on the official team roster.
4. SUPERVISOR - A person hired by the Recreation Division to supervise league activities during city-sponsored league play.
5. LEAGUE DIRECTOR - A full-time Community Recreation and Events employee designated to organize and administer the activity.
6. EJECTION - To be removed from a league game. Players who are ejected from the game must leave the playing area within one minute of when the official ejects them. Ejected players are to leave the facility as soon as they gather their belongings (these are important factors that are considered by the League Director when deciding whether the player should be suspended). Any player that is ejected must minimally pay a \$50 re-entry fine and may serve a one (1) game suspension before participating in another game. If the player does not pay the fine but shows up to play anyway, the game or games will be forfeited by his/her team.
7. EJECTION FORM - A form filled out by the ejecting official(s) describing the incident. If you witness an act and wish to comment, you may do so by locating the supervisor and asking them for the form. If you cannot locate the ejection form, your written and a signed report will be accepted at the Recreation Division offices the following working day.
8. PROBATION - A player who is on probation is allowed only one (1) more ejection. Players may be allowed two (2) ejections, depending on severity, per league before being suspended for the remainder of the season.
9. SUSPENSION – To be eliminated from participating in future games for a specific period. A player who is on suspension is not allowed to participate or spectate in any sport administered by the Recreation Division.

#### Unsportsmanlike Penalties

The following is a list of actions that are detrimental to City League play. Each action is followed by a minimum and maximum penalty, which will be imposed on players.

1. NO ONE SHALL: At any time, lay a hand upon, shove or threaten an official, player, or spectator. Officials are required to immediately eject anyone who violates this rule from further play that evening and reports such individual(s) to the League Director.
  - a. MINIMUM PENALTY: Suspension for up to three (3) league games, a \$50 re-entry fine, and placement on probation for the remainder of the season.
  - b. MAXIMUM PENALTY: Suspension from all City-sponsored league play for an indeterminate number of years, plus up to three (3) years of probation.
2. NO ONE SHALL: Refuse to abide by any official's decision. The first offense will result in a verbal warning. The second offense May incur an ejection from further play that evening. Officials are to immediately eject the player and report such individual(s) to the League Director.
  - a. MINIMUM PENALTY: \$50.00 re-entry fine and placed on probation for the remainder of the season.
  - b. MAXIMUM PENALTY: Suspension for half of the remaining league games or three games, whichever is longer.
3. NO ONE SHALL: Be guilty of obscene gestures or objectionable demonstrations of dissent at the official's decision. Anyone who violates this rule shall be ejected from further play that evening. Officials are required to report such individuals to the League Director.
  - a. MINIMUM PENALTY: Ejection from the game, \$50 re-entry fine.
  - b. MAXIMUM PENALTY: Removal from the facility and suspension for up to the remainder of the season.
4. NO ONE SHALL: Before, during, or after a game, be guilty of continued verbal abuse upon any player, official, supervisor, or spectator. Officials are required to impose game misconduct and shall submit a written report to the League Director.
  - a. MINIMUM PENALTY: Ejection from the game, \$50 re-entry fine.
  - b. MAXIMUM PENALTY: Removal from the complex and suspension for up to the remainder of the season.
5. NO ONE SHALL: Discuss with an official in any manner the decision reached by such official, except the Team Representative.
  - a. MINIMUM PENALTY: Warning by the official.
  - b. MAXIMUM PENALTY: Ejection from the game, \$50 re-entry fee, and placed on probation for the remainder of the season.

- 6. NO ONE SHALL: Be guilty of using unnecessarily rough tactics in the play of the game against the body of an opposing player. Such actions will result in sitting out one (1) inning/quarter/period. A repeat offense will require the official to immediately eject anyone who violates this rule from further play that evening and reports such individual(s) to the League Director.
  - a. MINIMUM PENALTY: \$50 re-entry fine and placed on probation for the remainder of the season.
  - b. MAXIMUM PENALTY: Suspension for the remainder of the season and one (1) year probation.
- 7. NO TEAM/PLAYER SHALL: Appear at the facility to play under the influence of drugs or alcohol.
  - a. MINIMUM PENALTY: Suspension from all league games until the team re-entry fine is paid, a \$50 re-entry fine, and placed on probation for the remainder of the season.
  - b. MAXIMUM PENALTY: Suspension for the remainder of the season and one (1) year probation.

I, the undersigned, agree and acknowledge that there are hazards associated with participating in a City of Cheyenne Recreation Division Sports Activity, including, but not limited to, physical injuries such as sprains, strains, twists, cuts, scrapes, or bruises, and surface hazards or equipment failures. I fully assume all risks associated with my participation in the City of Cheyenne Recreation Sports Activity. I hereby waive, release, and discharge for myself, my family members, heirs, and administrators, and assigns all rights and claims which I have, or which may accrue to me, against the City of Cheyenne and Laramie County School District #1. Further, I will hold the City harmless from all liabilities and provide for the defense of the City in the event the City is sued because of my alleged negligence. If I am injured and require medical care, I consent to such care. I hereby certify that I have fully read and understand the foregoing legal document and sign it knowingly and voluntarily.

I acknowledge I have read and understood the above and knowingly and voluntarily agree to be bound by these terms and conditions.

League: \_\_\_\_\_ Team Name: \_\_\_\_\_

Team Representative: \_\_\_\_\_ Print: \_\_\_\_\_

Player Signature: \_\_\_\_\_ Print: \_\_\_\_\_

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